



Office of the City Clerk

Weekly Report – for Week Ending April 21, 2017

OFFICE OF THE CITY CLERK – PROJECTS AND STATUS

Elections

May 16 General Election:

Staff has prepared and mailed a total of 853,200 Vote By Mail (VBM) ballot packets to date. Of those, 851,515 are for permanent VBM voters. The remainder are for voters requesting to vote by mail for this election only. Voters can request a VBM ballot for this election through May 9, 2017.

Election Day hiring is almost complete and training for specific election day positions such as Driver, Trouble Shooter and Depot Collection has commenced. Approximately 60% of the poll workers needed for the election have been recruited and poll worker training sessions began this week throughout the City. Training is being made available through an in-house training application. Staff can use this application to quickly assign workers to the closest and most convenient training session using maps and driving directions. This same application tracks poll worker eligibility for the training stipend after the election.

As of Monday, April 17, 2017, voters may drop off their Vote By Mail ballots at the City Clerk's public counter in City Hall Room 395 or vote in person at the Election Division's Public Counter at Piper Technical Center.

Council and Public Services

The second phase of the Electronic Signature Program is fast approaching. The City Attorney and the Planning Department were notified that Phase 2 will include electronic signatures on City ordinances. Signature page templates have been provided that will assist and streamline the new process. Internal testing should begin in early May with a rollout date shortly thereafter.

Administrative Services

Staff met with the Office of Public Accountability to discuss the transition of administrative and human resources support services from the Office of the CAO to the Office of the City Clerk beginning July 1, 2017.

Systems

Staff is testing an Android platform tablet for the electronic Council Speaker Card application. Benefits include a faster start-up time, lower cost of ownership and a better touch screen interface. A final recommendation can be expected after the test period concludes in May.

Neighborhood Council (NC) Funding Program

NC Funding Roundtable Discussions in each of the seven Planning Areas of the City continue this week, with a meeting held for members of the Harbor Alliance of Neighborhood Councils on Tuesday, April 18, 2017. Discussion topics include the integration of the NC Funding Program into the Office of the City Clerk, outstanding monthly activity reports, and general program administration issues.

There are currently five Neighborhood Councils with frozen funds due to NC Plan violations and/or unresolved financial management issues.

Upcoming

The Budget and Finance Committee will begin consideration of the Mayor's 2017-18 Proposed Budget on Wednesday, April 26, 2017 at 1:00 p.m.